

| | | | | | | | | | | | | | | | | |
|---------------------------------------------------------|--------------------|----------|-----------------------------|-----------------|----------|-----------------|------------------|-------------------|-------------------------------|------------------------------------|-----------------------------------------|-------------------------------------------------------------------|----------------------|-------|------|------------------------------------------------------|
| Revenue Summary Position - | | | | | | | | | | | | | | | | |
| Appendix A2 | | | | | | | | | | | | | | | | |
| Month: September 2013 | | | | | | | | | | | | | | | | |
| Children Services | Cumulative to Date | | | | | Year | | | | | | | | | | |
| | Budget to Date | Actual | Manual Adjustment to Actual | Use of Reserves | Variance | Approved Budget | Forecast Outturn | Forecast Variance | Manual Adjustment to Forecast | Proposed use of Earmarked reserves | Proposed transfer to Earmarked reserves | Forecast Variance after use of earmarked reserves and Adjustments | Forecast % of Budget | RAG | Risk | Activity level Medium/High risk budgets (COMMENTARY) |
| | £000 | £000 | | £000 | £000 | £000 | £000 | £000 | | £000 | £000 | £000 | | | | |
| Director of Childrens' Services | 211 | 285 | | (90) | (16) | 422 | 607 | 185 | 27 | (212) | | (0) | 0% | green | L | |
| AD Children's Services Operations | 456 | 539 | | | 83 | 912 | 1,059 | 147 | | 0 | | 147 | 16% | red | L | |
| Children in Care and Care Leavers | 3,256 | 4,234 | | (712) | 266 | 6,512 | 8,108 | 1,596 | | (1,424) | | 172 | 3% | amber | H | |
| Intake & Family Support | 2,622 | 2,559 | | 0 | (63) | 5,244 | 5,928 | 684 | (288) | (222) | | 174 | 3% | amber | H | |
| Children with Disabilities Service | 2,137 | 2,179 | | (143) | (101) | 4,130 | 4,214 | 83 | | (155) | | (72) | -2% | green | L | |
| Quality Assurance CRS | 526 | 591 | | (27) | 38 | 1,045 | 1,100 | 55 | | (54) | | 1 | 0% | green | L | |
| Fostering & Adoption Service | 3,700 | 4,342 | | | 642 | 6,602 | 7,650 | 1,048 | | (229) | | 819 | 12% | red | L | |
| Local Safeguarding Children's Board | (49) | (52) | | | (3) | 65 | 63 | (2) | | | | (2) | -4% | green | L | |
| Early Intervention and Prevention | 1,803 | 2,357 | | (597) | (43) | 4,229 | 4,828 | 600 | 597 | (1,196) | | 0 | 0% | green | L | |
| Total Children's Services Operations | 14,451 | 16,748 | 0 | (1,479) | 818 | 28,740 | 32,950 | 4,210 | 309 | (3,280) | 0 | 1,239 | 4% | amber | H | |
| AD Learning, Commissioning & Partnerships | 199 | 187 | | | (12) | 397 | 397 | 0 | | | | 0 | 0% | green | L | |
| Children's Services Commissioning | 252 | 200 | | | (52) | 503 | 478 | (25) | | | | (25) | -5% | green | L | |
| Youth Service | 749 | 707 | | | (42) | 1,930 | 1,930 | 0 | | | | 0 | 0% | green | L | |
| School Support (incl Music) | 935 | 898 | | (50) | (86) | 1,129 | 1,185 | 56 | | (50) | | 5 | 0% | amber | H | |
| Other School Budgets | 0 | 0 | | | 0 | 0 | 6 | 6 | | (6) | | 0 | 0% | green | L | |
| Partnerships and Workforce Development | 504 | 488 | | | (16) | 1,338 | 1,338 | 0 | | | | 0 | 0% | green | L | |
| School Organisation & Capital Planning | 112 | (17) | | | (129) | 223 | 185 | (38) | | | | (38) | -17% | amber | L | |
| Total Learning, Commissioning & Partnerships | 2,749 | 2,463 | 0 | (50) | (336) | 5,521 | 5,520 | (1) | 0 | (56) | 0 | (58) | -1% | green | L | |
| JSCS - Transport SEN | 1,389 | 1,629 | | | 239 | 3,249 | 3,449 | 200 | | 0 | | 200 | 6% | amber | H | |
| JSCS - Transport CWD | 36 | 45 | | | 9 | 84 | 84 | 0 | | 0 | | 0 | 0% | green | H | |
| JSCS - Transport Looked After Children | 129 | 95 | | | (34) | 300 | 300 | 0 | | 0 | | 0 | 0% | green | H | |
| JSCS - Mainstream Transport | 1,482 | 1,541 | | (24) | 35 | 3,379 | 3,719 | 340 | | (24) | | 316 | 9% | amber | H | |
| Joint School Commissioning Service (Transport) | 3,036 | 3,310 | | (24) | 249 | 7,012 | 7,552 | 540 | 0 | (24) | 0 | 516 | 7% | amber | H | |
| Partnerships | 472 | 517 | | | 44 | 610 | 675 | 65 | | (65) | 0 | (0) | 0% | green | L | |
| Director Children's Services (excl Schools & Overheads) | 20,920 | 23,323 | 0 | (1,643) | 760 | 42,305 | 47,304 | 4,999 | 336 | (3,637) | 0 | 1,697 | (0) | amber | L | |
| DSG Contribution to Central Support | (784) | (359) | 0 | 0 | 424 | (1,567) | (719) | 848 | | 0 | | 848 | -54% | amber | L | |
| ESG Contribution to Central Support | (779) | (735) | | | 44 | (1,558) | (1,471) | 87 | | | | 87 | -6% | green | L | |
| Total Children's Services (excluding Schools) | 19,357 | 22,228 | 0 | (1,643) | 1,228 | 39,180 | 45,114 | 5,934 | 336 | (3,637) | 0 | 2,633 | 7% | amber | | |
| Individual Schools Budget (ISB) | 44,259 | 44,259 | 0 | 0 | 0 | 88,519 | 88,519 | 0 | 0 | 0 | 0 | 0 | 0% | green | L | |
| Supported by: DSG / EFA | (44,259) | (44,200) | 0 | 0 | 59 | (88,519) | (88,400) | 119 | 0 | (119) | 0 | (0) | 0% | green | L | |
| Total Schools | 0 | 59 | 0 | 0 | 59 | 0 | 119 | 119 | 0 | (119) | 0 | (0) | 0% | green | L | |
| Total Director of Children's Services | 19,357 | 22,287 | 0 | (1,643) | 1,287 | 39,180 | 45,233 | 6,053 | 336 | (3,756) | 0 | 2,633 | (0) | amber | H | |
| Net Forecast Outturn | | | | | | | 41,477 | | | | | | | | | |
| | | | | | | | 3,756 | | | | | | | | | |

Month September 2013

| Children's Services | Variance September | Variance June | Change in Variance | COMMENTARY |
|--------------------------------------------------------------------|-----------------------|---------------|-----------------------|----------------------------------------------------------------------|
| | £000 | £000 | £000 | |
| Director of Children's Services | (0) | (4) | 4 | manual adj for |
| AD Children's Services Operation | 147 | (0) | 147 | additional spend relating to threshold review |
| Children in Care & Care Leavers | 172 | 0 | 172 | reserves fully used increase in Looked After Children |
| Intake & Family Support | 174 | 0 | 173 | reserves fully used increase in Looked After Children |
| Children with Disabilities Service | (72) | 0 | (72) | Savings in Salary delay in recruitment |
| Quality Assurance CRS | 1 | 14 | (13) | |
| Fostering & Adoption Service | 819 | 783 | 36 | Increase in Looked After Children |
| Local Safeguarding Children's Board | (2) | (2) | 0 | |
| Early Intervention and Prevention | 0 | (2) | 2 | |
| Total Children's Services Operations | 1,239 | 793 | 445 | |
| AD Learning, Commissioning and Partnerships | 0 | (0) | 0 | |
| Children's Services Commissioning | (25) | 0 | (25) | underspend due to difficulty in recruiting |
| Youth Service | 0 | 0 | 0 | |
| School Support | 5 | 17 | (12) | |
| Other School Budgets | 0 | 0 | 0 | |
| Partnerships and Workforce Development | 0 | 0 | (0) | |
| School Organisation & Capital Planning | (38) | (0) | (38) | savings identified due to vacancies during recruitment & restructure |
| Total Learning, Commissioning & Partnerships | (58) | 17 | (74) | |
| JSCS - Transport SEN | 200 | 200 | (0) | |
| JSCS - Transport CWD | 0 | 0 | 0 | |
| JSCS - Transport Looked After Children | 0 | 0 | 0 | |
| JSCS - Mainstream Transport | 316 | 297 | 19 | |
| Joint School Commissioning Service (Transport) | 516 | 497 | 19 | |
| Partnerships | (0) | (0) | 0 | |
| Director Children's Services (excl Schools & Overheads) | 1,697 | 1,303 | 394 | |
| DSG Contribution to Central Support | 848 | 848 | 0 | |
| ESG Contribution to central Support | 87 | 12 | 75 | Reduction in ESG due to Schools converting to Academy |
| Total Children's Services (excluding Schools) | 2,633 | 2,164 | 469 | |
| Individual Schools Budget (ISB) | 0 | 0 | (0) | |
| Supported by: DSG / EFA | (0) | 0 | (0) | |
| Total Schools | (0) | 0 | (0) | |
| Total Director of Children's Services | 2,633 | 2,164 | 469 | |

| Appendix B | | | | | | | | | | | | | | | |
|-----------------------------------------------------------------------|-----------------------------------|----------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------|-----------------------------|-------------------|---------------|--------|-------------------------------|---------|----------------------------|--------|--------------------------|
| Item | Risk (1= High, 2= Medium, 3= Low) | RAG | Type | Efficiency | EIA Complete | Staff Consulatation Complete | Public Consulation Complete | AD/Business Owner | HOS/Lead | Budget | Cost Centre | Actions | Target date for completion | Status | Comments - Public Domain |
| SAVINGS/REDUCTIONS | | | | | | | | | | | | | | | |
| Original Efficiencies | | | | | | | | | | | | | | | |
| CS1 | 3 (Low) | Green | | Strategic commissioning of social care placements and interventions | Not Required | Not Required | Not Required | Gerard Jones | Edward Wong | 0.100 | 412910 | | | | |
| CS3 | 3 (Low) | Green | | Special Educational Needs | Not Required | Not Required | Not Required | Pete Dudley | Helen Redding | 0.100 | 423120 | | | | |
| CS4 | 3 (Low) | Green | | Post 16 Transport Policy | 06. EIA Appr | 03. Completed | 03. Completed | Pete Dudley | Ben Pearson | 0.211 | 423710 | | | | |
| CS9 | 3 (Low) | Green | | Reduction to Out of County Placements | Not Required | Not Required | Not Required | Pete Dudley | Helen Redding | 0.200 | 423120/446260 | | | | |
| CS10 | 3 (Low) | Green | | Reallocation of school improvement activity | Not Required | 03. Completed | 03. Completed | Pete Dudley | Helen Redding | 0.110 | 446260 | | | | |
| CS13 | 3 (Low) | Green | | Removal of three consultant posts | Not Required | 03. Completed | 03. Completed | Pete Dudley | Helen Redding | 0.040 | 433100 | | | | |
| CSE 03 | 3 (Low) | Green | | Early Intervention and Prevention - Use of EIG to release core funding and recommission of service | Not Required | Not Required | Not Required | Gerard Jones | Sue Tyler | 0.062 | 433370 | | | | |
| CSE 05 | 3 (Low) | Green | | School Organisation & Capital - Restructure deleting post | | | | | | | 443750 - virement from 423900 | | | | |
| CSE 09 | 3 (Low) | Green | | Contribution to DSG from core funding no longer required | Not Required | 03. Completed | 03. Completed | Pete Dudley | Rob Parsons | 0.046 | | | | | |
| CSE 10 | 3 (Low) | Green | | 5% Vacancy factor (excluding DSG funded cost centres) | Not Required | Not Required | Not Required | Pete Dudley | Various | 0.258 | Various | | | | |
| TOTAL ORIGINAL (BUDGETED) SAVINGS/REDUCTIONS | | | | | | | | | | 1.677 | | | | | |
| Compensatory Savings | | | | | | | | | | | | | | | |
| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
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| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
| TOTAL COMPENSATORY SAVINGS/REDUCTIONS (budget should be zero) | | | | | | | | | | 0.000 | | | | | |
| TOTAL SAVINGS/REDUCTIONS | | | | | | | | | | 1.677 | | | | | |
| CROSS CUTTING EFFICIENCIES | | | | | | | | | | | | | | | |
| Original Efficiencies | | | | | | | | | | | | | | | |
| CS7 | 2 (Medium) | Red | | Passenger Transport Review - Build on Phase 1, efficiencies to be achieved through implementing transport policies, improved passenger routing, service provision and procurement. | Not Required | Not Required | Not Required | Pete Dudley | Ben Pearson | 0.400 | 423710 - 125K, 423760 - 275K | | | | |
| TOTAL ORIGINAL (BUDGETED) CROSS CUTTING EFFICIENCIES | | | | | | | | | | 0.400 | | | | | |
| Compensatory Savings | | | | | | | | | | | | | | | |
| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
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| | <select> | <select> | | | <Select> | <Select> | <Select> | | | | | | <select> | | |
| TOTAL COMPENSATORY CROSS CUTTING EFFICIENCIES (budget should be zero) | | | | | | | | | | 0.000 | | | | | |
| TOTAL CROSS CUTTING EFFICIENCIES | | | | | | | | | | 0.400 | | | | | |
| TOTAL ALL | | | | | | | | | | 2.077 | | | | | |

| Appendix C | | | | | | | | Appendix C |
|----------------------------------------------------------------------------------------|-------------------------|---------------------------|----------------------------------|---------------------|-----------------|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Earmarked Reserves - | Opening Balance 2013/14 | Spend against CS reserves | Spend against Corporate reserves | Release of reserves | Use of Reserves | Proposed tfr to Reserves | Proposed Closing Balance | |
| Children's Services Reserves | | | | | | | | Description |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | |
| DSG Schools Contingency Reserve | 853 | | | | | | 853 | Includes £7k Sch Org Team from 13/14, £38k AST's from 13/14 |
| Performance Reward Grant | 144 | 25 | | | | | 119 | |
| LSP Sustainable Neighbourhoods | 47 | | | | | | 47 | |
| SEN Evaluation & positioning for additional duties when SEN Green paper becomes an Act | 75 | | | | | | 75 | Green Paper late Summer requires new duties that were flagged as risk last year that were not included as pressures |
| "Working Together" - New National Guidance | 50 | | | | | | 50 | New National Social Care guidance requiring enhanced working between all partners particular Health and Social Care |
| OFSTED Action Plan | 180 | 180 | | | | | 0 | unspent reserves from 2012/13 were set aside to reduce the pressure for Children Services in 13/14. |
| OFSTED Action Plan | 70 | 32 | | | | | 38 | Carried forward EIG - OFSTED action, Informaton management and compliance posts - fixed term |
| Fostering and Adoption | 300 | 229 | | | | | 71 | Possible risk should disaggregation with BB go ahead. Analysis is ongoing. This figure is subject to discussion with BB about staffing compliments. Continued rising IFAs |
| Looked After Children / Safeguarding | 1,200 | 1,200 | | | | | 0 | Emergent budget issues, which account for the 22 per cent rise in children coming forward at risk of significant harm. |
| CWD | 143 | 143 | | | | | 0 | Carried forward EIG - OFSTED action, Information management and compliance posts - fixed term |
| | 3,062 | 1,809 | 0 | 0 | 0 | 0 | 1,253 | |
| School Reserves - Revenue 3030030 | 12,829 | 125 | | | | | 12,704 | EY extra 10p payment from reserves to PVI £118,702 funded from reserves |
| (Other Capital) Capital 3030033 | 214 | | | | | | 214 | |
| (Devolved Formula Capital) Capital 3030033 | 893 | | | | | | 893 | |
| | 13,936 | 125 | 0 | 0 | 0 | 0 | 13,811 | |
| TOTAL CHILDREN'S SERVICES (incl Schools) | 16,998 | 1,934 | 0 | 0 | 0 | 0 | 15,065 | |

| Corporate Reserves | | | | | | | | |
|----------------------------------------------------|-------|---|-------|---|---|---|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | 1,253 | | | | | |
| Partnerships | | | 40 | | | | -40 | 13/14 CABs funding contribution increased by £40k to cover additional costs as a result of Welfare reform. CW advised this overspend of £40k will be met from Corporate reserves |
| Early Intervention & Prevention | | | 3 | | | | -3 | Redundancy of 1 FTE in ST's area |
| PRU 443200 | | | 50 | | | | | Redundancies - added years compensation |
| Transport 423700 Home to School transport Salaries | | | 24 | | | | | Added Years Compensation Payment CW |
| CWD - 413110 Home Support East | | | 12 | | | | -12 | Redundancy in CWD |
| Threshold Review (CS) | 500 | | 500 | | | | 0 | Review of Thresholds before children become LAC |
| Impact of future funding cuts (CS - EIG) | 1,193 | | 1,193 | | | | 0 | Reduction in Early Intervention Grant Funding now absorbed within Councils Revenue Support Grant which contribute to core budget |
| | 1,693 | - | 1,822 | - | - | - | - | 55 |

| | | | | | | | |
|----------------------------------------|--------|-------|-------|---|---|---|--------|
| TOTAL CHILDRENS AND CORPORATE RESERVES | 18,691 | 1,934 | 1,822 | 0 | 0 | 0 | 15,009 |
|----------------------------------------|--------|-------|-------|---|---|---|--------|

APPENDIX E(i)

| DATE | Customer Number | NAME OF ACCOUNT | Invoice Number | Profit Centre | Amount |
|------------|-----------------|-----------------------|----------------|---------------|--------------|
| 09/08/2013 | 161643 | Other Local Authority | 7010147588 | 423100 | £ 16,643.04 |
| 14/06/2013 | 109572 | Other Local Authority | 7010143755 | 414120 | £ 51,927.77 |
| 21/03/2013 | 109572 | Other Local Authority | 7010135793 | 456000 | £ 25,563.00 |
| 29/07/2013 | 109572 | Other Local Authority | 7010146995 | 415300/10/20 | £ 135,383.16 |
| 29/07/2013 | 109572 | Other Local Authority | 7010146996 | 415310/20/30 | £ 277,694.30 |
| 04/09/2013 | 109572 | Other Local Authority | 7010150506 | 423530 | £ 11,453.40 |
| 04/09/2013 | 109572 | Other Local Authority | 7010150505 | 415100 | £ 14,586.31 |
| 04/09/2013 | 109572 | Other Local Authority | 7010150504 | 415520 | £ 10,571.64 |
| 04/09/2013 | 109572 | Other Local Authority | 7010150503 | 415340 | £ 33,345.02 |
| 16/09/2013 | 109572 | Other Local Authority | 7010150945 | 415100 | £ 14,479.28 |
| 16/09/2013 | 109572 | Other Local Authority | 7010150944 | 415520 | £ 10,292.08 |
| 16/09/2013 | 109572 | Other Local Authority | 7010150943 | 415340 | £ 32,403.09 |
| 16/09/2013 | 109572 | Other Local Authority | 7010150946 | 423530 | £ 11,453.40 |
| 30/09/2013 | 109572 | Other Local Authority | 7010152562 | 423530 | £ 11,453.40 |
| 30/09/2013 | 109572 | Other Local Authority | 7010152561 | 415100 | £ 14,922.14 |
| 30/09/2013 | 109572 | Other Local Authority | 7010152560 | 415520 | £ 10,292.08 |
| 30/09/2013 | 109572 | Other Local Authority | 7010152559 | 415340 | £ 33,464.76 |

| | |
|---|-------------------|
| £ | 715,927.87 |
|---|-------------------|

| | | |
|-------------------------|----------|-------------------|
| Bedford Borough Council | £ | 715,927.87 |
| Schools | £ | - |
| Bedfordshire PCT/NHS | £ | - |
| | £ | 715,927.87 |

Childrens Services

| Customer | Customer Name | Invoice reference | Baseline Payment Dte | Total Debt |
|----------|-----------------------|-------------------|-------------------------|------------|
| 109572 | Other Local Authority | 7010146996 Total | 29/07/2013 | 277,694.30 |
| 109572 | Other Local Authority | 7010146995 Total | 29/07/2013 | 133,775.31 |
| 109572 | Other Local Authority | 7010143755 Total | 14/06/2013 | 51,927.77 |
| 109572 | Other Local Authority | 7010135793 Total | 21/03/2013 | 25,058.00 |
| 141622 | Other Local Authority | 7010147252 Total | 31/07/2013 | 9,287.16 |
| 154478 | Other Local Authority | 7010081308 Total | 22/06/2011 | 6,622.20 |
| 160836 | Central Govt Dept | 7010146840 Total | 22/07/2013 | 3,255.00 |
| 137593 | Playgroup | 7010129970 Total | 07/01/2013 | 3,000.00 |
| 109572 | Other Local Authority | 7010133584 Total | 12/02/2013 | 2,503.22 |
| 109572 | Other Local Authority | 7010126533 Total | 04/12/2012 | 2,503.22 |